



Student ID No. : _____

**ASIA PACIFIC UNIVERSITY COLLEGE OF TECHNOLOGY AND INNOVATION
APPLICATION FOR APPROVAL OF STUDENT PASS/DEPENDANT PASS RENEWAL**

A Types of Application	For Office Use
Student Pass extension <input type="checkbox"/> Dependant Pass <input type="checkbox"/> Extension of Dependant Pass <input type="checkbox"/> Transfer Endorsement <input type="checkbox"/>	
B Student Details	Checklist
Name : _____ Nationality : _____ Passport No : _____ Gender : Male <input type="checkbox"/> Female <input type="checkbox"/> Passport Expiry Date : _____ Student Pass (Visa) Expiry Date : _____ Contact No : _____	
C Dependant Details	
Name : _____ Nationality: _____ Passport No : _____ Passport Expiry Date: _____ Status : Wife <input type="checkbox"/> Husband <input type="checkbox"/> Mother <input type="checkbox"/> Daughter <input type="checkbox"/> Son <input type="checkbox"/>	
D Academic Details	Remarks
Course Name : _____ Level of Studies: Masters <input type="checkbox"/> Degree <input type="checkbox"/> Diploma <input type="checkbox"/> Foundation <input type="checkbox"/> English (IEP) <input type="checkbox"/>	Attendance : _____ %
E Finance Details	Remarks
Fees outstanding <input type="checkbox"/> Commitment fees RM500 <input type="checkbox"/> Fees cleared <input type="checkbox"/> Security Deposit RM1000 <input type="checkbox"/> Amount need to be paid:	Student under SCHOLARSHIP: Yes / No
F Request Renewal Details (Subject to approval of Malaysia Immigration Department)	
1. Request for 6 months <input type="checkbox"/> 2. Request for 9 months <input type="checkbox"/> 3. Request for 12 months <input type="checkbox"/> Date : _____ <div style="text-align: right;">(Senior Operation Manager)</div>	MODE OF PAYMENT : CASH / GIMS : RM Date : _____ Imm Dept : _____

- Kindly submit this form to the Admin Office and collect it 24 hours after submission.
- Students with poor attendance or results will be required to prepare an explanation letter for their poor performance to the Malaysian Immigration Department. You will also be required to get a supporting letter from the academic administrative staff.
- Please submit this form to the **International Office** together with your **original passport, results, attendance print out and payment, 1 month** prior to your visa expiry date or **1 month prior to your traveling date** (in case you need to renew your visa prior to traveling).
- **RM100 penalty will be charged for late submissions**

FOR OFFICE USE			
Received On:	Received By:	Time:	Student ID No:

ACKNOWLEDGEMENT OF RECEIPT OF STUDENT PASS RENEWAL FORM (to be given to the student for reference)			
Received On:	Received By:	Time:	Student ID No: