



PERSONAL COUNSELLING @ APU

ASIA PACIFIC UNIVERSITY OF
TECHNOLOGY & INNOVATION

UNACCEPTABLE CIRCUMSTANCES

For your convenience, here are some examples of unacceptable circumstances (where there is insufficient cause or where the circumstances are NOT beyond the student's control). This list is not exhaustive but merely as a guide.

- **Exam/general stress.** Stress is not uncommon among students especially leading up to or during assessments or when there are coursework due around the same time. It is not an acceptable circumstance.
- **Financial constraints.** It is expected that students have sufficient funds to see them through the course of their studies at the institution.
- **Transport issues.** Students are expected to arrive to classes, labs, assessments, submissions and presentations on time, regardless of the form of transportation used.
- **Pre-booked holidays/personal disruptions or events that could have been anticipated.** Students are responsible for ensuring that they are available for all classes/labs/assessments/presentations/submissions. All vacation should take place at a period that does not interfere with the student's availability to undertake or prepare for the aforementioned scenarios.
- **Employment commitments/voluntary work.** Students must ensure that all paid employment or voluntary work does not impact or interfere with their studies.
- **Misreading the timetable.** All students are responsible for knowing the time, location and duration of all assessments/presentations/submissions.
- **Failure of IT Systems/Computer failure or inability to gain access to IT systems.** It is the responsibility of the student to take adequate precautionary measures to ensure that all work is sufficiently backed up. Reliance on other individuals' equipment or help, or seeking last minute access to the University facilities are all circumstances that could have been avoided and are therefore unacceptable.

- **Accommodation issues/ moving house.** Students must ensure that they have suitable accommodation during the duration of their study.
- **Poor time management.** Poor time planning is not an acceptable circumstance as students are expected to plan their study schedules.